Portfolio Guidelines 2015-2016

8th Grade DEADLINE: April 5, 2016 (Even) or April 6, 2016 (Odd)

The questions below relate to your Portfolio. Please read them closely to be sure you are meeting all of the Portfolio requirements.

Why do I keep a Portfolio*?* At Ammons, Portfolios serve a dual purpose. They provide you, the student, with a medium for pulling together work that links to the International Baccalaureate (IB) Global Contexts. They also make you an active participant in the evaluation of your progress by having you reflect on work selected for inclusion.

What goes in my Portfolio*?* You will build your Portfolio over your three years at Ammons. In eighth grade, to receive the **Ammons International Baccalaureate Certificate**, your Portfolio must contain the following items including the information requested:

a) A Student Information Sheet
b) Annual Service & Action Logs
c) Service & Action Reflection form(s) for each year according to grade level requirement
d) Selected work linked to Global Contexts
e) Portfolio Student Reflection Form for work submitted
f) Reading Reflection Form(s) according to the grade level portfolio requirement
g) Evidence of: Family Involvement, Extra Curricular, & School to Work Activities

When do I put work in my Portfolio? At any time during the year, you can select work that links to Global Contexts, complete a reflection form, and place the work in your Portfolio.

What kind of work can I select? You may select class work, home learning assignments, assessments, or projects. If the project is too large to fit in your Portfolio, you may attach a photo to a paper that describes the project. Be sure the date is on all your work and don't forget to complete and attach a Portfolio Student Reflection Form.

Where do I keep my Portfolio? In a binder, at home, in a safe place.

What are *Portfolio Weeks?* There will be several Portfolio Weeks throughout the year when you will collect work for your Portfolio in each class. During these weeks, you will review the contents of the Portfolio and add or remove items. During the last Portfolio Week, you will finalize the work to remain in the Portfolio, being sure that each Global Context is represented as indicated by grade level. Other work will be returned to your class folders.

Who grades my Portfolio? Your Portfolio will be evaluated in your Individuals and Societies class as a requirement for earning the International Baccalaureate Certificate in 8th grade. Be sure that all required items listed above are included. You will be able to take your portfolio with you when you move on to high school.

What if I have a question? Ask any Individuals and Societies teacher or Ms. Garcia in the Main Office.

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Parent Signature / Date Student Signature / Date